



Featuring



Seating for 16



Teleconference
System



Wi-fi



White Board



Optional Coffee &
Tea Service



Screen with PC



Ample Free Parking

BORROW OUR BOARDROOM

Host your next meeting at the Chamber



Hear what others are saying!

"Ashton has used the Richmond Chamber's board room for our quarterly executive meetings. The room is large, has excellent an AV set up, great lighting, climate control, and a fantastic white board to work on. We have a fairly large group of ten and it is very comfortable. The staff are all very welcoming. Before we arrived, the room with ready with hot coffee and water. Throughout the day they were attentive and made sure our experience was excellent. We find it critical to get out of our own office free of distraction for these meetings, and being so close to our office really makes this a great venue. If you are looking to host presentations or your own off site meetings I highly recommend it. Kudos to the staff of the chamber for providing an excellent experience for our team."

Connor Williams, Vice President
Ashton Plumbing, Heating, and Air Conditioning



Rental Agreement

Please fill out the application below and email it to tingc@richmondchamber.ca to reserve your meeting!

Payment must be received to confirm registration

Company: _____

Contact Person: _____

Address: _____

Email: _____

Tel: _____

Fax: _____

SCHEDULING

Name of the Event: _____

Date: _____

Time: From: _____ To: _____ (PST)

RATES

Per Hour (2hr min)

MEMBERS

\$100

NON - MEMBERS

\$200

Half Day(4 hours)

\$150

\$300

Full Day (8:30-4:30)*

\$300

\$550

Use of A/V Equipment

\$50

\$75

Coffee & Tea

\$30

\$40

**After-hours bookings can be arranged pending staff availability. Rates available by request*

PAYMENT

MC / Visa / Amex / Cheque

Subtotal: _____

Name Authorizing Payment: _____

GST: _____

Card No.: _____

Payment Due: _____

Name of Cardholder: _____

Expiration Month and Year: _____ Signature: _____

By signing you are agreeing to our Terms & Conditions.

